

# M. Lynette Austin

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## Education

**Doctor of Philosophy**, English, with a concentration in 18<sup>th</sup> and 19<sup>th</sup>-century British literature and a certificate in Scholarly Publishing (emphasis in **editing**)  
Arizona State University, Completed May 2009  
**Areas of study:** Lady Sarah Pennington & Conduct Literature; 18th-century British Novel; Technical Editing and Hypermedia; Technology in the Classroom

**Masters in Passing**, English Literature, Arizona State University, August 2003

**Bachelor of Arts**, English, Brigham Young University, Provo, UT, August 1995

## Teaching Experience

**Instructor**, Arizona State University at the Polytechnic campus, Interdisciplinary Humanities & Communication  
August 2009-Present, Mesa, AZ

- Create engaging, interactive, and effective course materials that support course learning objectives and enhance performance
- Formulate and present curriculum, content development, and instructional strategies
- Design, deliver, and lead cross-functional learning solutions that address identified needs for classroom and virtual settings
- Design and manage assessment tools and track student progress
- Evaluate and improve the effectiveness of course materials
- Advise and direct interns working for non-profit organization for university credit
- Supervise honor students through course honors contracts
- Advise and direct honor students through their thesis projects
- Instruct face-to-face, hybrid, and online courses
- Courses taught include: Reading and Writing about Literature; Technical Editing; Writing Reflective Essays/Creative Non-fiction; Survey of English Lit. to 1800; Writing for the Professions; The Novel to Jane Austen; Literature on Film; Travel Literature; First-Year Composition—Academic/Research Writing

**Faculty Associate**, Arizona State University at the Polytechnic campus, Humanities & Arts Department  
August 2005-2009, Mesa, AZ

- Adjunct faculty; same as Instructor above but on a semester contract

**Writing Consultant**, Arizona State University at the Polytechnic campus, Writing Center and University College

August 2005-May 2006, Mesa, AZ

- Consulted and worked with undergraduate and graduate students at any and all stages in their writing process either in person or online
- Developed and presented developmental workshops for faculty on the campus
- Supported the director of University College (UC) whenever needed by attending meetings and setting up and working at tables that represented UC at various campus functions
- Created and updated Writing Center handouts; updated and maintained UC website

**Instructor, Business Writing**, Arizona State University Tempe Campus, English Department

August 2004-May 2005, Tempe, AZ

- English 301 Writing for the Professions (traditional, hybrid, and online courses using BlackBoard)
- English 301 Curriculum Development (design specific curriculum for students of the W. P. Carey School of Business)

**Summer Instructor**, Thunderbird: The Garvin School of International Management

May 2004-August 2004, Glendale, AZ

- ES 4011 English for International Managers 1 (traditional classroom)

**Faculty Associate**, Arizona State University Tempe Campus, English Department

August 2003-May 2004, Tempe, AZ

- English 374 Technical Editing (computer-mediated classroom)
- English 301 Writing for the Professions (traditional, hybrid, and online courses using BlackBoard)

**Teaching Associate**, Arizona State University Tempe Campus, English Department

August 2000-May 2003, Tempe, AZ

- English 221 Survey of English Lit. to 1800 (2 break-out sections and 1 autonomous section as a hybrid course in summer '02)
- English 102 First-Year Composition—Academic/Research Writing, incorporating WebBoard and a course Web site (6 sections)
- English 101 First-Year Composition—Personal/Expository Writing (4 sections)

**Instructor**, International Institute of the Americas (through AIBT, Arizona Institute of Business and Technology)

June-July 2002 & 2003, Phoenix, AZ

- LIT 310: Contemporary Literature—create online syllabus and course activities for hybrid course,
- teach critical reading and writing skills both online and in the classroom using the eCollege online format and various literature from the text *Responding to Literature* (3<sup>rd</sup> ed.), by J. A. Stanford

**Tutor**, BYU Reading/Writing Center

January 1991-June 1991, August 1993-April 1995, Provo, UT

- teach classes on various writing, reading comprehension, and computer skills
- help students improve their writing and computer skills in one-on-one conferences

**English Teacher**, English Jam Private School

January 1994-June 1994, Tokyo, Japan

- prepare lesson plans and teach English conversation classes to Japanese students

**Volunteer Representative**, LDS Church

October 1991-March 1993, Tokyo, Japan

- study Japanese conversation and train other volunteers
- teach free English classes and provide community service for various Japanese organizations

## **Publishing Field Experience**

**Freelance Publishing Contractor**

August 1998-January 2006, Tempe, AZ

- provide publishing services, including copyediting, proofreading, and writing, on a contract basis
- create, maintain, and host Web sites for various individuals and businesses until 2000

**Project Editor**, The Coriolis Group

January 2000-July 2000, Scottsdale, AZ

- oversee the project coordination and editorial development of 12+ books/year
- coordinate the work of freelance editorial resources on a per project basis; this staff may include developmental editors, technical reviewers, copyeditors, proof readers, and indexers
- accept responsibility for general editorial quality of each project worked on; make editorial decisions consistent with Coriolis's practices

**Technical Editor, Internet Developer**, ComputerPREP, Inc.

December 1995-August 1998, Phoenix, AZ

- edit, rewrite, and keystroke software training modules for clarity and correctness
- use Interleaf 6.1/6.2 to design and layout modules in a standard format for publication
- write, format, edit, update, and maintain Web pages for corporate Web site and associated sites
  - using HTML and JavaScript
- download and upload Web pages via FTP
- design, maintain, and modify the corporate Web site structure, as needed

**Editorial Intern**, BYU Publication Center

January 1995-April 1995, Provo, UT

- work to master professional editing techniques
- edit various publications in the local area to gain real-world experience

**Head Editor/Writer**, *Student Review* Newspaper

September 1994-August 1995, Provo, UT

• solicit articles from writers, supervise section editors, edit and write articles

## Conference Presentations

“Progress and Experiences in Creation of a Critical Edition of Lady Sarah Pennington’s *An Unfortunate Mother’s Advice to Her Absent Daughters*,” Western Society for Eighteenth-Century Studies in Conjunction with the 40<sup>th</sup> Annual Comparative Literature Conference, California State University, Long Beach, CA, February 2005

“Growing up ‘Smart’ with Ursula LeGuin,” ASU Symposium on the Works of Ursula K. LeGuin, Tempe, AZ, April 2004

“Who Is This Fanny Price? Why Some Filmmakers Just Don’t Get It **OR** A Closer Look at Patricia Rozema’s Film Adaptation of Jane Austen’s *Mansfield Park*,” Western Society for Eighteenth-Century Studies Conference, The Huntington Library, San Marino, CA, February 2003

“The Eighteenth-Century Educational Trinity—Mary Astell, Mary Wollstonecraft, and Mary Hays: Three Women’s Desires and Hopes to Improve Education for Their Sex,” Western Society for Eighteenth-Century Studies Conference, Orange, CA, February 2002

## Service

Honor’s Committee Chair for Samantha Trumble, “**The American Way**: The History of Two of America’s Greatest Superheroes and How They Shaped American Popular Culture,” ASU Poly campus, Fall 2013-Spring 2014

Honor’s Committee Participant for Kaylee Peelen, “A Virtuous Femininity: A Comparison of *Mansfield Park* and *Jane Eyre*,” chair Beth Tobin, ASU Tempe campus, April 7, 2010

Honor’s Committee Participant for Laurel Warner, “‘She tried to the utmost to speak with composure’: Comparing the Display of Feeling in Austen’s *Pride and Prejudice* and Film Adaptations,” chair Beth Tobin, ASU Tempe campus, October 30, 2009

Volunteer Registration Desk Attendant, The International Conference on Romanticism 2006: Engaged Romanticism, Arizona State University, Tempe, AZ, November 2006

Volunteer Representative and Registration Desk Attendant, Western Society for Eighteenth-Century Studies, Arizona State University, Tempe, AZ, February 2006

Volunteer Representative and Registration Desk Attendant, Western Society for Eighteenth-Century Studies in conjunction with the 40<sup>th</sup> Annual Comparative Literature Conference, California State University, Long Beach, CA, February 2005

Session Chair, “Genres of Academic Literacy,” Western States Rhetoric and Literary Conference, Tempe, AZ, October 2004

Presenter, “Preparing for and Taking Comprehensive Exams,” a Workshop by the ASU Graduate Scholars of English Association, April 2004

Session Chair, “Identities in/and/through Visual Culture,” 2004 Southwest Graduate Literature Symposium, Tempe, AZ, April 2004

Session Chair, “Exploitation, Assimilation, and Resistance,” 2004 Southwest Graduate Literature Symposium, Tempe, AZ, April 2004

Volunteer Representative and Registration Desk Attendant, Western Society for Eighteenth-Century Studies Conference, San Francisco, CA, February 2004

Fundraising Committee Chair and Media/Film Representative, Graduate Scholars of English Association, Arizona State University, August 2003-May 2005

Organizer and Mediator, “Graduate Student Roundtable,” Western Society for Eighteenth-Century Studies Conference, The Huntington Library, San Marino, CA, February 2003

Presenter, “Activity Suggestions for English 102 Using the *Writing Arguments* Text by Ramage, Bean, et. al.,” ASU English Department TA Training Seminar, January 2003

English Reader for the poetry of Kim Seung Hee, “Korean Voices: An Evening of Readings by Korean Writers,” Presented by the Daesan Foundation and the ASU Korean Program, and Co-sponsored by the ASU Department of Languages and Literature, ASU Center for Asian Studies, and ASU Korean Studies Sponsoring Committee, Tempe, AZ, October 2002

Session Chair, “Workplace Discourses and Writing Technologies,” Western States Rhetoric and Literary Conference, Tempe, AZ, October 2001

Volunteer Representative and Registration Desk Attendant, Western Society for Eighteenth-Century Studies Conference, Tempe, AZ, February, 2001

## **Professional Development**

8/13/2020: Using Zoom Video Conferencing Tools for Student Engagement; online webinar hosted by SimpleK12 ([simpleK12.com](http://simpleK12.com))

8/18/2020: Sync Essentials; ASU webinar

8/18/2020: ASU Employee Webinar in Prep for 2020-2021 (with Pres. Crow, etc.); webinar regarding Covid protections

2017/2018 (completed 12/2017)—ASU Intersections: Preventing Harrassment and Sexual Violence

2017/2018 (completed 1/2018)—ASU Annual Title IX Duty to Report Training

2017/2018 (completed 1/2018)—ASU Annual Fire Safety Training

7/2017-7/2018 (completed 1/2018)—ASU Information Security Training  
 11/2016—ASU Information Security Training, Online Certificate  
 2/2013—Attended the annual ANWA (American Night Writers Association) Conference and participated in 2 days (about 12 hours) of various workshops and lectures on writing, Tempe, AZ  
 Attended Various Professional Development Workshops, such as Crafting CVs and Application Letters, Workshopping CVs and Application Letters, Preparing a Teaching Philosophy, Teaching Portfolios, Research Skills for Graduates, Success in Writing Groups, Innovations in Technology and Teaching, Using Photoshop to Create Buttons and Logos, Podcasting, Introduction to Wikis (through the ASU Applied Learning Technologies Institute), etc., ASU, 1998-Present  
 2/6/08—“Incorporating Library Resources into BlackBoard,” by Danielle Carlock, ASU Polytechnic Library, 2 hour workshop.  
 2/22/08—“Writing to Learn: Informal Writing to Promote Critical Thinking,” prepared by Duane Roen, presented by Lisa Cahill, ASU Student Success Center, 2 hour workshop.  
 2/29/08—“Using Macromedia Breeze (Adobe Presenter),” by Jeff Austin, ASU Learning Tech Lab, 2 hour workshop.  
 4/17/08—“Less Teaching, More Learning,” by Tom Angelo, Professor of Higher Education and Director The University Teaching Development Centre, Victoria University of Wellington, NZ, 2 hour workshop at ASU Polytechnic.  
 Completed Certification Program for Computer Mediated Instruction, ASU, May 2002  
 Completed EDT 531: Hypermedia in the Classroom—An Overview of Hypermedia-Based Instructional Technologies and the Skills Needed to Design Hypermedia-Based Products, ASU, Fall 2001  
 Completed ENG 591: Writing in the Virtual Age—An Exploration of Theories and Practices Associated with Writing and Information Technologies, ASU, Fall 2001  
 Completed Scholarly Publishing Certificate (20 hour program with internship), ASU, Dec. 2001  
 Completed One-Year Intensive Training Seminar for Composition Instructors, ASU, 2000-2001

*Proficient in:*

Windows; Office 10, XP, 2000, and 97 Suites  
 Interleaf, Adobe InDesign, Microsoft FrontPage  
 Email, Internet  
 HTML/JavaScript, Homesite HTML Editor, Macromedia Dreamweaver HTML Editor, Adobe Presenter  
 Canvas, BlackBoard, WebBoard, eCollege  
 Podcasting, Wikis

## **Teaching Interests**

### British Literature

- \* 18<sup>th</sup>- and 19<sup>th</sup>-Century British novel
- \* Conduct literature of the 18<sup>th</sup> and early 19<sup>th</sup> century
- \* Development of the British novel
- \* Female novelists of the 17<sup>th</sup>, 18<sup>th</sup>, and/or 19<sup>th</sup> century
- \* Anglo-Irish literature of the 18<sup>th</sup> century
- \* Women’s education in the 18<sup>th</sup> and early 19<sup>th</sup> century
- \* Gothic novel

- \* Milton
- \* Shakespeare
- \* Chaucer

#### Publishing

- \* Technical, scholarly, and professional editing
- \* Supervision of editing internships
- \* English usage and grammar
- \* Technical writing
- \* Travel writing

#### Writing/Literature and Technology

- \* Using technology in the classroom
- \* Hypermedia
- \* Online teaching
- \* Teaching in the computing classroom
- \* Writing in the workplace

#### Study of Literature into film

- \* Jane Austen and film
- \* Literature into film/Film as literature

## Professional Memberships

Jane Austen Society of North America, National and Southwest Chapters

Graduate Scholars of English Association (2000-2009)

Western Society for Eighteenth-Century Studies

## Language Proficiency

German (basic speaking and reading knowledge)

Japanese (basic speaking knowledge)

Spanish (basic speaking and reading knowledge)

## Honors, Awards, and Scholarships

ASU English Department Travel Award (2003 & 2004)

Associated Students of Arizona State University Conference Travel Award (2002 & 2003)

Talavi Award of Merit in Technical Publications from the Society for Technical Communication (STC),  
for Editing the Work "Introduction to JavaScript" (2000)

"Y" Scholarship, Brigham Young University (1988-1989)

## References Available upon Request