

## Education

- MA anticipated 2025      **Arizona State University**  
Art History
- BA 2022      **Portland State University**  
Art History, minor in Business Administration

## Work Experience

### Curatorial Assistant

CALA Alliance  
Phoenix, AZ

Dec 2022–current

- Assists Executive Director/Chief Curator with exhibition preparation and planning.
- Coordinates and produces community art workshops.
- Assist artists-in-residence with project management.
- Facilitates residency-based programs and events including open studios and artist talks.
- Writes for artists-in-residence project/exhibition publications.
- Manages all organization's communication channels and the customer relationship management (CRM) system.
- Sustains and updates the organization's program budgets.
- Writes grants and assists with donor cultivation for fundraising activities.

### Curatorial Intern

CALA Alliance  
Phoenix, AZ

Aug–Dec 2022

- Assisted Executive Director / Chief Curator with exhibition preparation and administrative tasks.
- Assisted Community Engagement and Education Manager with production and planning of program events.
- Produced video and graphic content for social media, web, and print.
- Organized and oversaw program attendant tracking through Airtable.
- Assisted in the production of annual fundraising event.

### Art Director

FIR NW  
Portland, OR

Sep 2020–Mar 2021

- Managed a team of three art directors per client account.
- Created art and graphics for local ad campaigns.
- Maintained professional relationships with clients.
- Produced and presented campaign pitches to clients.
- Created web design material for clients.
- Regularly attended and participated in executive team meetings.

## Teacher Aid

Little Vikings Daycare  
Portland, OR

Sep 2019–Jun 2022

- Oversaw the wellness and safety of students.
- Planned and produced classroom activities.
- Resolved conflict amongst students.
- Presented at professional development trainings for teachers.

## Exhibitions

*Alejandro Macias: Land of Wolves*

Feb 23–Mar 31, 2024

- Organized by Alana Hernandez with CALA Alliance Curatorial Assistant Sade Moore, Latchkey Gallery, New York.

*Sarah Zapata: Beneath the breath of the sun*

Feb 10–Jul 21, 2024

- Organized by Alana Hernandez with CALA Alliance Curatorial Assistant Sade Moore, ASU Art Museum, Arizona.

*Luis Rivera Jimenez: A Brief Proposal on Race and Cultural Cosplay*

Aug 19–Dec 30, 2023

- Organized by Alana Hernandez with CALA Alliance Curatorial Assistant Sade Moore, ASU Art Museum, Arizona.

## Publications

“Land of Wolves” in *Alejandro Macias: Land of Wolves* (Phoenix: CALA Alliance, 2024)

## Skills

- Conversational in Spanish
- Proficient in Excel, Microsoft Word, and PowerPoint
- Proficient in Adobe Illustrator and InDesign
- Work experience with BaseCamp
- Work experience with MailChimp
- Work experience with Airtable
- Proficient in Google Cloud and Drive services
- CRM management experience
- Facebook and Instagram analytics experience
- Highly trainable
- Passion for detail and supporting others
- professional and collected demeanor in high intensity situations
- artist relationship management
- volunteer management experience
- Excellent communication skills
- Personable, professional demeanor
- Strong and consistent work ethic
- Thrives in a team environment