

JEREMIAH HOLLAND

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Professional Experience

Development Assistant

Muy American Productions – Los Angeles, CA

06/2025 - Current

- Assist Emmy Award-winning showrunner and WGA West Secretary-Treasurer Peter Murrieta (“Wizards of Waverly Place”, “Lopez”) with script coverage, creative notes, and story development for diverse, high-concept projects.
- Support the creative team by managing scheduling and calendar coordination, drafting pitch materials, writing original content, and using Adobe Creative Suite to enhance project presentations and visual storytelling.

HR Finance Assistant

Art Of Doors LLC - Flagstaff, AZ (remote)

08/2023 - Current

- Maintain and organize confidential documentation across multiple departments while managing schedules, rolling calls, and handling sensitive information with accuracy in fast-paced environments
- Review and process high-volume financial and administrative paperwork under tight deadlines, coordinate calendars and support multi-project workflows with precision and discretion

Casting Assistant

Vida Shoes International – Los Angeles, CA

09/2025

- Coordinated casting sessions by managing audition schedules, supporting talent throughout the process, and maintaining organized documentation to ensure seamless operations.
- Uploaded and cataloged audition tapes in Breakdown Express, streamlining communication between casting staff and creative teams to support talent selection.

Intern

The Osbrink Agency – Burbank, CA

01/2025 - 05/2025

- Provided administrative support across TV/film, Commercial, Print, and Voice-Over divisions by assisting agents, managing client communications, updating casting sites, and maintaining records through InEntertainment and SharePoint
- Conducted script coverage by reviewing greenlit scripts, analyzing character breakdowns, summarizing key details for agents, and supporting talent outreach through targeted social media research

Videographer/Editor

Arizona State University - Tempe, AZ

08/2023 - 12/2024

- Produced and edited high-quality content, including special guest interviews and promotional videos, using professional equipment and advanced editing techniques to align with event themes and enhance engagement
- Created multimedia content that highlighted ASU West programs, strengthened community visibility, and supported storytelling through research-driven, visually compelling production

Intern

Good Faith Casting - Scottsdale, AZ

01/2023 - 05/2023

- Supported casting projects by managing cast member documentation, maintaining organized filing systems, and ensuring accurate data entry across multiple projects
- Assisted in talent outreach and selection by coordinating audition communications, reviewing submission tapes, analyzing scripts for character breakdowns, and maintaining detailed project records

EDUCATION

Arizona State University - Tempe, AZ

Master of Arts; Narrative & Emerging Media
(12/2026)
Bachelor of Fine Arts; Film & Media Production
Summa Cum Laude, GPA: 3.99

Glendale Community College - Glendale, AZ

Associate in Applied Science; Film & Media Production
Associate in Arts
Magna Cum Laude, GPA: 3.84

AWARDS & CERTIFICATIONS

Arizona State University - Special Talent Award

Fall 2023, Fall 2024, Spring 2025

Arizona State University - Dean's List

Fall 2023, Spring 2024, Fall 2024, Spring 2025

Glendale Community College - Best Filmmaking Dynamic Duo

Spring 2023