

TAMARA S. HERRERA

Distinguished Endowed Professor of Legal Method
Arizona State University
Sandra Day O'Connor College of Law
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PROFESSIONAL EXPERIENCE:

Sandra Day O'Connor College of Law, Arizona State University, Tempe, Arizona

Associate Dean of Academic Affairs, (2020-present)

Associate Dean of Faculty Development, (2019-2020)

Clinical Professor of Law (2008-present)

Coordinator, Legal Writing Curriculum (2011-2014)

Associate Clinical Professor of Law (2004-2008)

Legal Writing Professor (2001-2004, visiting professor in 2001-2002)

Teaching Responsibilities:

- Teach required, year-long course that trains first-year law students to perform basic legal skills, including case analysis, statutory analysis, legal research, citation, objective and persuasive legal writing, and oral advocacy
- Teach various upper-level legal writing courses focusing on reinforcing skills from the first-year program and introducing new skills, such as legal drafting, appellate advocacy, legislative history research, and scholarly writing
- Teach required, first-year property course that examines the nature of property within the American legal system

Courses Taught:

Legal Method & Writing

Legal Advocacy

Property

Indian Legal Research

Writing for Law Practice

Contract Drafting

Appellate Advocacy

3L Bar: Transition to Law Practice

Intensive Legal Research & Writing

Scholarly Legal Writing Seminar (*Jurimetrics Journal*)

Fundamentals of Legal Drafting

Property II (Summer 2014-2018) Universite Rene Descartes, Paris V,

Common Law Program

Awards:

- Outstanding Faculty Award 2020, Sandra Day O'Connor College of Law Alumni Association
- Outstanding Faculty Support for *Arizona State Law Journal*, 2015-2016
- Rocky Mountain Award 2015 for “contributions beyond measure to the Rocky Mountain legal writing community”
- Outstanding Faculty Member 2014 (voted on by graduating class)
- Outstanding Faculty Advisor for *Arizona State Law Journal*, 2005-2006
- Moot Court Coach of the Year 2004
- Moot Court Judge of the Year 1999 & 2001

Legal Experience:

Legal Process Institute, Arizona State University College of Law Summer 2005

Writing Professor

Teach legal writing in a two-week session designed to teach basic legal processes to non-lawyers. The writing workshops helped students to analyze legal issues by applying principles from similar situations - the analysis taught in law schools.

American Bar Association, Council on Legal Education Opportunity 2002-2004

Legal Writing Professor

Teach legal writing to pre-law students during a six-week summer institute designed to evaluate the students' capacity for learning the law.

Ryley, Carlock & Applewhite, Phoenix, Arizona 1996-2001

Attorney

Performed highly complex legal research and litigation related to Indian law and natural resources law; prepared memoranda, briefs, and pleadings for state and federal courts on Indian law and natural resources law issues; drafted proposed rules and legislation relating to natural resources issues in Arizona; represented clients in agency and court actions; participated as client representative on several agency and legislative task forces; and supervised work of one junior associate in natural resources practice area.

Berens & Tate, Omaha, Nebraska 1995

Law Clerk

Performed complex legal research related to employment and labor law; drafted EEOC position statements, memoranda, briefs, and pleadings for state and federal courts; and authored articles for firm newsletter on important employment law developments.

Baylor, Evnen, Curtiss, Gruit & Witt, Lincoln, Nebraska 1993-1994

Law Clerk

Performed legal research on a variety of civil law issues and drafted memoranda and briefs.

RECENT PROFESSIONAL HONORS AND COMMITTEES:

Maricopa Lawyer Editorial Board and Legal Writing columnist (2005-present)

Secretary, Association of Legal Writing Directors (2016-2020); **Board Member**, (2014-2016); member (2008-present); **Chair**, Berger Award Committee (2022-2023)

Awards Committee, Legal Writing Institute (2022-2024)

Conference Co-Chair, Rocky Mountain Legal Writing Conference, hosted by Sandra Day O'Connor College of Law, Arizona State University, March 4-5, 2022 and March 10-11, 2017.

PUBLICATIONS:

Books:

Arizona Legal Research, Carolina Academic Press (4th ed. 2021)

Arizona Legal Research, Carolina Academic Press (3d ed. 2017)

Arizona Legal Research, Carolina Academic Press (2d ed. 2013) and Teacher's Manual (2015)

Arizona Legal Research, Carolina Academic Press (2008) and Teacher's Manual (2008)

Articles:

Getting the Arizona Courts and Arizona Legislature on the Same (Drafting) Page, 47 Ariz. St. L. Rev. 367 (Summer 2015)

Thinking Outside the Box: Publication Opportunities Beyond the Traditional Law Review, with Susan Chesler and Anna Hemingway, *The Second Draft* (Bulletin of the Legal Writing Institute), Vol. 27, No. 1 (Spring 2013)

The Newest Legal Research Game Changer: Bloomberg Law, 21 Perspectives: Teaching Legal Res. & Writing 7 (2012).

Teaching Citation Thoroughly: A Case for Using Classroom Assessment, *The Second Draft* (Bulletin of the Legal Writing Institute), Vol. 20, No. 2 (December 2005)

The ALWD Citation Manual: What does it mean to you? (Co-authored with Kirsten Davis), Arizona Attorney Magazine (June 2004) and reprinted in Sidebar, published by the Federal Litigation Section of the Federal Bar Association (Vol. 5 No. 2, Summer 2004)

Articles Written as Columnist/Editorial Board Member of *Maricopa Lawyer*:

Over 150, attached as Appendix A

Other Works:

Executive Editor, *The Most Commonly Asked Questions In Environmental Law: A Resource Guide* (Maricopa County Bar Association, Environmental and Natural Resources Section 1999).

What is the Clean Water Act Section 404 Permit Program and When is a Permit Required, in The Most Commonly Asked Questions In Environmental Law: A Resource Guide (Tamara Havelaar ed., Maricopa County Bar Association, Environmental and Natural Resources Section 1999).

LEGAL WRITING PRESENTATIONS:

“Terrible Moments: Tactics for Managing the Unexpected,” presented at the Rocky Mountain Legal Writing Conference, UNLV (February 2023) (with Tenielle Fordyce-Ruff, Jessica Gunder, and Carolyn Williams)

“Easy Tips to Improve Precision,” presented online to the Paralegal Collaborative Network (January 2023)

“Paths to Institutional Leadership,” presented at the bi-annual Legal Writing Institute National Conference, Washington D.C. (July 2022) (panel moderator with associate deans)

“Advanced Tips to Improve Clarity,” presented online to the Paralegal Collaborative Network (January 2022)

“Exiting Leadership: Not as Easy as Saying ‘Good-Bye,’” Association of Legal Writing Directors Conference 2019, Boston (May 2019) (with Amy Langenfeld)

“Ding, Dong! The (Wicked?) Upper-Level Writing Survey Class Is (Not) Dead,” presented at the Rocky Mountain Legal Writing Conference, UNLV (March 2019)

Teaching Workshop: ‘Back to School’ With New Ideas, Legal Writing Institute national conference, Milwaukee, Wisconsin (July 2018)

Innovative Teaching Workshop Facilitator, Association of Legal Writing Directors Conference 2017, Minneapolis, Minnesota (July 2017)

“Legal Writing: Advanced Tips to Improve Clarity and Precision,” presented at the Maricopa County Bar Association, Paralegal Division (September 2016)

“Statutory Interpretation from the Inside – and into the Classroom,” presented at the bi-annual Legal Writing Institute national conference, Portland, Oregon (July 2016) (with Andrew Carter and Amy Langenfeld)

“Creative Ways to Integrate LRW into the Evolving Law School Curriculum,” presented at the Association of Legal Writing Directors Conference 2015, hosted by the University of Memphis School of Law, Memphis, Tennessee (June 2015) (with Judy Stinson)

“Frantic Frankie’s Faculty Talk or the Presenter’s Predicament,” presented at the bi-annual Legal Writing Institute national conference, Philadelphia (June 2014) (with Kimberly Holst, Amy Langenfeld, Sam Moppett, and Chad Noreuil)

Co-facilitator of the session on “Scholarship Speed Mentoring” (with Kirsten Davis and Sue Liemer), bi-annual Legal Writing Institute national conference, Philadelphia (June 2014)

“Creating an Upper-Level Writing Curriculum” presented at the LWI One-Day Workshop hosted by Sandra Day O’Connor College of Law (December 2013) (with Amy Langenfeld)

“Facing the Fears of a Faculty Talk,” presented at the Rocky Mountain Legal Writing Conference, University of Colorado, Boulder (March 2013) (with Kim Holst)

EDUCATION:

University of Arizona, School of Information Resources and Library Science,
Tucson, Arizona

Masters of Information and Library Science, December 2007 (with emphasis on learning styles and theory)

University of Nebraska School of Law, Lincoln, Nebraska
Juris Doctor, with distinction, May 1996

Honors: *Nebraska Law Review*
 Order of the Coif
 Order of the Barristers
 Allen Moot Court Board Executive Member
 Quaterfinalist, Allen Moot Court Senior Rounds
 Layout and editorial assistant, The Transcript, law magazine

Grinnell College, Grinnell, Iowa
Bachelor of Arts in English, May 1991

Honors: Chair, Student Publications and Radio Committee
 Editor, Cyclone Yearbook
 Copy Editor, Scarlet and Black newspaper

BAR MEMBERSHIPS:

State Bar of Arizona (1996)
United States District Court, District of Arizona (1996)
United States Supreme Court (2000)

COMMUNITY VOLUNTEER EXPERIENCE:

“We the People” Competition – judge for local high school competition on understanding the United States Constitution and Bill of Rights (2001-2012)

Grinnell College – local admissions volunteer coordinator (2001-present)

Sandra Day O’Connor College of Law at Arizona State University – frequent volunteer moot court judge (1996-2001). Named Moot Court Judge of the Year in 1999 and 2001

Juvenile Diabetes Foundation – volunteer coordinator (1996-2001)

United Way – volunteer coordinator (1998)

OTHER RELEVANT WORK EXPERIENCE:

Production Intern, CBS Studios, “As the World Turns,” New York, New York 1992

Research and Editing Intern, *New York Magazine*, New York, New York 1991

Appendix A

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Spotting Run-On Sentences, Vol. 42, No. 8 (August 2022)
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Is the Exclamation Point a Nuisance or Persuasive Tool? , Vol. 35, No. 11 (November 2015)

Make the Most of Comparisons, Vol. 35, No. 10 (October 2015)
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How (not) to Use Parentheses, Vol. 35, No. 8 (August 2015)
What a Difference the Right Word Makes (effective leads), Vol. 35, No. 7 (July 2015)
What a Difference the Right Word Makes, Vol. 35, No. 6 (June 2015)
Modifiers Can be Eloquent and Clear, Vol. 35, No. 5 (May 2015)
To Whoever Cares About Grammar Rules, Vol. 35, No. 4 (April 2015)
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A Trend to Watch Carefully: Overuse of "They," Vol. 34, No. 2 (February 2014)
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A Guide to Putting One's "Self" in Writing, Vol. 32, No. 10 (October 2012)
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Ellipses and Brackets: Tools for Accurate, Credible Quotations, Vol. 31, No. 10 (October 2011)
Getting Picky about Possession, Vol. 31, No. 9 (September 2011)
The Basics of Using Capital Letters in Quotations, Vol. 31, No. 8 (August 2011)
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Two ‘Rules’ of Citation You Won’t Find in Any Manual, Vol. 31, No. 2 (February 2011)
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A “Single” Suggestion that will Help You Meet Two Drafting Goals, Vol. 27, No. 6 (June 2007)
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Making a First Impression That Counts, Vol. 25, No. 3 (March 2006)
Mastering the Mysterious Semi-Colon, Vol. 25, No. 2 (February 2006)
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Cleaning up the Mess: Editing for Subject and Verb Placement, Vol. 24, No. 20 (September 2005)