

CAREER SUMMARY

Management professional with years of progressively responsible experience in collegiate course development and presentation using technology for online and face-to-face platforms. My organizational leadership knowledge, abilities, and skills have been acquired through continuous applied learning and verification through certifications earned. My passion to develop, instruct courses and interact with Arizona State University faculty, staff, and students are good days in my book of learning. Listening, coaching, encouraging, mentoring, and working on curriculum with team members fulfill my personal and professional goals.

EDUCATION

M.S., Central Michigan University, Mount Pleasant, Michigan 1982
Business Management

B.A., Michigan State University, East Lansing, Michigan 1975
Criminal Justice

CERTIFICATIONS and COMPETENCIES

ESG & Sustainability Certification earned from ASU School of Sustainability & W. P. Carey. Project Management Institute Certification. Quality Matters Rubric & Design Certification. ASU Master Course Design Certification. Canvas, Pearson & Blackboard learning platform knowledge. ASU BIS and OGL course designer, instructor, and mentor to Faculty Associates. Face-to-face and online instructor/lecturer.

Corporate Recruiter/Trainer, Affirmative Action/Equal Employment Administrator, Hay Management Compensation Profile Administrator, Substance Abuse Administrator, General Motors Labor Relations Negotiator.

CAREER HISTORY

Arizona State University

*Instructor, College of Integrated Sciences and Arts December 2013-present
School of Applied Professional Studies

*Faculty Associate, School of Letters and Sciences August 2012-December 2013

*Faculty Instructor, College of Technology and Innovation August 2001-May 15, 2012
Department of Technological Entrepreneurship and Innovation Management

*Faculty Associate, W. P. Carey, Business School

*Faculty Associate, East College, Business Administration

*Faculty Associate, College of Extended Education

Developed OGL courses and instructed students in Pro-Seminar I, Pro-Seminar II, Organizational Leadership Strategies, Organizational Ethics, Diversity in Organizations, Project Management, Strategies and Process Improvements in Organizations, Organized Labor, Management, Human Resources, Occupational Safety & Ergonomics, Entrepreneurship, Technology, Innovation, Quality, Operations Management, Supply Chain Strategies

General Motors Corporation

February 1977-June 1992
Executive Development. Management, Finance, Labor Relations and Manufacturing

Purdue University

August 2000-May 2001

*Lecturer, School of Technology, Organization, Leadership & Supervision

*Instructed students in research, and interactive problem-solving and public speaking

CARYL A. WILLIAMS

August 2001-Present

Arizona State University

College of Integrated Sciences and Arts-Instructor

College of Technology and Innovation-Lecturer & FA

W. P Carey School of Business-FA

East College, Business Administration-FA

College of Extended Education-FA

AGB 310 Agribusiness Management

BIS 300 Theories and Applications of Organizational Studies

BIS 350 Diversity and Organizations

BIS 401 Professional Independent Study

MGT 300 Organization & Management Leadership

MGT 380 Management Strategy

OGL 260 Resource Allocation in Organizations

OGL 345 Organizational Ethics

OGL 355 Leading Organizational Innovation and Change

OGL 481 Pro-Seminar I

OGL 482 Pro-Seminar II

OMT 343 Occupational Safety and Ergonomics

OMT 452 Human Resources

OMT 456 Organized Labor

OMT 461 Operations Management

OMT 494 Professional Independent Study

TEM 294 Special Topics

TMC 294 My Technology Venture

TMC 331 Quality Assurance

TMC 346 Management Dynamics

TMC 470 Project Management

TMC 570 Advanced Project Management

August 2000-May 2001

Purdue University

School of Technology-Lecturer

Department of Organizational Leadership & Supervision

OLS 474 Organizational Leadership and Supervision