

Anna Dugan

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Summary

Hard working professional recently awarded AAS in Programming and Systems Analysis excitedly transitioning to new career in the field of technology. Previously, an educator specifically working with students ranging from upper elementary to college level academics. Consistently thrive in fast paced, constantly changing environments working towards goals that may pivot from one day to the next. Always up for a challenge, eager to learn more, excels at collaboration as well as individualized tasks. Proven track-record of eliminating operational inefficiencies, and integral to ensuring meaningful growth. Passionate about producing high-level, data driven results that not only meet but exceed performance benchmarks.

Skills

- **Problem Solving**
- **Oral/Written Communication**
- **Time Management**
- **Critical Thinking**
- **Troubleshooting**
- **Conflict Resolution**

Education

Associate in Applied Science:
Programming/Systems Analysis
Mesa Community College – 2021

Master of Education:
Elementary Education
Arizona State University - 2014

Bachelor of Arts:
English (Literature)
Arizona State University – 2010

Work History

Writers' Studio – Faculty Associate

Arizona State University, Tempe, AZ

2018 - Present

- Differentiate instruction allowing all levels of learners the ability to process and apply learned concepts to a variety of writing composition projects
- Provide academic support utilizing online forums (Yellowdig, Canvas, Inscribe, Outlook, Zoom) to promote and enhance communication with students, coworkers and administration

Site Lead and 4th- 8th Grade Teacher

Maricopa County Regional School District, Tempe, AZ

2017 - 2018

- Design, implement, and manage policies and procedures for staff, teachers and students based on data analysis, instructor feedback, and Arizona State Education Standards
- Compile, examine, and maintain ILLP records required by Arizona Department of Education for ELD students schoolwide

4th – 5th ELD and Mainstream Teacher

Creighton Elementary School District, Phoenix, AZ

2014 - 2017

- Adapt and coordinate “flipped” lessons using student iPads promoting more engaged, advantageous learning
- Assess students, analyze data, and collaborate with instructors to reteach students working to achieve English language proficiency

Certifications

Programming and Systems Analysis Level I (CCL)
Programming and Systems Analysis Level II (CCL)
Mesa Community College (2021)

Master Class for Teaching Online (CCL)
Arizona State University (2018 – present)