

## FRENCH INSTRUCTOR

### Career Summary

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- Currently teaching French at Arizona State University
- Received Master of Arts degree in French Literature in May 2013 with a 4.0 GPA. Hold Bachelor's degree in French, graduated Summa Cum Laude, 4.33 GPA.
- Taught beginner- and intermediate-level French at Arizona State University as a TA for three years
- Taught French at The Montessori Center School in Phoenix
- Currently giving private French language lessons and tutoring services
- Past-president and newsletter editor of the Phoenix Chapter of the international Alliance Française organization
- Lived and worked in francophone Europe
- In my previous career, I earned professional certification as an instructional designer and professional development in the fields of curriculum development, technical writing and project management. Have experience in the corporate world as well; includes 9 years' experience in human resource development specializing in curriculum development, designing technology-based learning and other training solutions for clients in both domestic and international settings.

### Professional Experience

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**French Instructor—Arizona State University  
Phoenix, AZ**

**August 2016 – present**

Teach beginner- and intermediate-level undergraduate French courses.

**French Teacher—BASIS Chandler High School  
Phoenix, AZ**

**August 2013 – May 2016**

Taught French 7th-12th grades, including AP and Capstone courses. My students won the top spots in language competitions such as the ASU Foreign Language Fair and the national contest Le Grand Concours.

**French Teacher, Graduate Student—Arizona State University  
Phoenix, AZ**

**August 2010 – May 2013**

Received Master's degree in French Literature in May 2013 with a 4.0 GPA. Final applied project focused on politics and performance in medieval French literature, with an analysis of the image and identity of kings and nobles.

Taught beginner- and intermediate-level French in the French & Italian Department of the School of International Letters & Cultures.

**French Teacher—The Montessori Center School  
Phoenix, AZ**

**October 2012– May 2013**

Taught beginner-level French to the private preschool's 3-6 year olds. Students performed a song in French at their annual school show.

**French Tutor—Private Lessons and Tutoring  
Phoenix, AZ**

**August 2011-August 2016**

Provided private French lessons. Taught and tutored high school and middle school students.

# Shannon McHale

**President—Phoenix Chapter of Alliance Française  
Phoenix, AZ**

**November 2008-August 2009**

Managed Board of Directors' activities. Facilitated organization of cultural activities to celebrate French holidays and to promote local French-owned and French-themed businesses. Managed relocation of offices and school to a more functional location. Recruited new Board members and increased membership. Addressed and resolved internal staff issues. Established relationships with French-owned businesses and provided advertising in newsletter and on website.

**Newsletter Editor—Phoenix Chapter of Alliance Française  
Phoenix, AZ**

**October 2008-February 2010**

Created monthly newsletter to promote classes, events and local French-related happenings around the city

**Business Services Analyst—HP (formerly EDS) Healthcare Applications Industry Unit  
Phoenix, AZ**

**March 2004 – May 2010**

Performed administrative duties in support of the account executive at the BlueCross BlueShield of Arizona account. In my project management role, supported implementation of the client's claims processing system with defect reporting.

**Consultant Associate/Advanced Training Specialist—EDS Learning Solutions  
Fort Lauderdale, FL**

**September 2001 – March 2004**

Worked as an onsite consultant designing and developing blended learning solutions for the Performance & Learning Department at Vanguard Car Rental USA Inc.—parent company of National Car Rental and Alamo Rent-a-Car

**Training Specialist—EDS University  
Europe, Middle East and Asia (EMEA)—Brussels, Belgium**

**July 1998 – September 2001**

Designed and developed leadership and management training solutions for internal employees in the EMEA region using training design methodology; worked remotely with and traveled to work with colleagues in many countries

**Project Planning Specialist—EDS Project Management Consulting  
Southfield, MI**

**May 1997 – July 1998**

Used project management methodologies to plan, implement and monitor projects. Managed several projects on the GM North America Infrastructure Consolidation program. Managed issues for several modules on the EDS HR system (SAP) Implementation program; handled the staffing plans for the enterprise program office.

**Training Specialist—EDS Curriculum Development  
Southfield, MI**

**August 1994 – May 1997**

Designed and developed training solutions for internal clients, and managed the development team and subject-matter experts on projects. Conducted training needs analyses, created project plans, and created instructional strategies documents.

## Education

<b>Arizona State University</b> January 2010-May 2013 Master of Arts Degree in French Literature; 4.0 GPA September 2007- December 2009 Bachelor of Arts Degree in French; Summa Cum Laude (4.33 GPA)	<b>The University of Michigan- Dearborn</b> September 1997-July 1998 Pursued Bachelor of Arts Degrees in International Studies and French Studies until my relocation to Europe; held 4.0 GPA	<b>Oakland Community College</b> January 1995-September 1997 Completed general education coursework; held 4.0 GPA	<b>Brooks College</b> September 1987-June 1989 Associate of Arts Degree in Fashion Merchandising
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## Continuing Development and Professional Activities

- Active member of AATF
- Active member of AZLA
- Active member of professional French teacher network